



The Constitution

Adopted by the Management Group on 13th April 2006:

1. Name

The name of the organisation is 'Pilgrim Fathers UK Origins Association' (the 'Association').

2. Administration

Subject to the matters set out below the Association and its property shall be administered and managed in accordance with this constitution by the members of the Management Group, constituted by clause 5 of the constitution ("the Management Group").

3. Objects

The Association's objects ("the objects") are:

- a. to draw together and promote information on the original Pilgrim Fathers that is of interest to descendents, the local community and visitors to the area.
- b. to work with others to develop a co-ordinated infrastructure on the origins of local Pilgrim Fathers, including visitor information points;
- c. to work with others to stimulate events which highlight historical points of interest to visitors;
- d. to work with others to engage the community in the heritage of the Pilgrim Fathers;
- e. to work with others, in a co-ordinated way, to increase tourism to the area.

4. Powers

In furtherance of the objects but not otherwise the Management Group may exercise the following powers:

- a. powers to raise funds and to invite and receive contributions;
- b. power to buy take on or lease or in exchange any property necessary for the achievement of the objects and to maintain and equip it for use;
- c. power to sell, leave or dispose of all or any part of the property of the Association;
- d. power subject to any consents required by law to borrow money and to charge all or any part of the property of the Association with repayment of all the money so borrowed;
- e. power to employ such staff (who shall not be members of the Management Group) as are necessary for the proper pursuit of the objects and to make all reasonable and necessary provision for the payment of pensions and superannuation for staff and their dependants;
- f. power to co-operate with other charities, voluntary bodies and statutory authorities of similar purposes and to exchange information and advice with them;
- g. power to establish or support charitable trusts, associations or institutions formed for all or any of the objects;
- h. power to appoint and constitute such advisory committees as the Management Group may think fit;
- i. power to do all such other lawful things as are necessary for the achievement of the objects.

5. **Management Group**

- a. At the Annual General Meeting the Management Group shall elect from amongst themselves an independent chairperson who shall hold office for one year and be eligible for re-election.
- b. The Management Group shall consist of not less than 10 members and shall include representatives of bodies, organisations and private individuals that subscribe to the objects of the Association. Specifically there may be appropriate representation from:
 - (i) Bassetlaw District Council;
 - (ii) Doncaster Metropolitan Borough Council;
 - (iii) Experience Nottinghamshire;
 - (iv) South Yorkshire Destination Management Partnership;
 - (v) Local Tourism Organisations;
 - (vi) Local Church Organisations;
 - (vii) Local Museums
 - (viii) Robin Hood Airport;
- c. The Management Group may in addition invite, or co-opt, representatives from any body, organisation or any individual who have expressed an interest in working with the Management Group to further the objects of the Association.
- d. All those who have participated in, or have been invited to participate in, the Management Group shall be advised of when meetings of the Management Group are to take place

6. **Meetings and Proceedings of the Management Group**

- a. The Management Group shall meet as frequently as is appropriate
- b. The chairperson shall act as chair at meetings of the Management Group. If the chairperson is absent from any meeting, the members of the Management Group present shall choose one of their number to be chair of the meeting before any other business is transacted.
- c. There shall be a quorum when at least 6 members of the Management Group are present at a meeting to which all members of the Management Group have been invited.
- d. Every matter shall be determined by a majority of votes of the members of the Management Group present but in the case of equality of votes the chair of the meeting shall have a second or casting vote.
- e. The Management Group shall keep minutes, in books kept for the purpose, of the proceedings at meetings of the Management Group and any sub-committee.
- f. The Management Group may appoint one or more sub-committees for the purpose of making any inquiry or supervising or performing any function or duty.

7. **Finance**

- a. The Management Group shall appoint a Treasurer who shall keep accounts showing money received and spent.
- b. Annual accounts shall be prepared which will be audited or independently examined.
- c. A bank account shall be opened in the name of the Association.
- b. All cheques paid must be signed by at least two authorised people, those authorised bring the Chairperson and two other designated representatives of the Management Group.
- c. The financial year of the Association shall be from 1st April to 31st March.
- d. The Association is a not for profit organisation and all monies received shall be used for the benefit of the organisation and the furtherance of its aims and objectives.

8. Annual General Meeting

- a. The Annual General Meeting of the Management Group will be held within three months of the end of the financial year, or as soon as possible afterwards.
- b. Every Annual General Meeting called by the Management Group shall give at least 21 days' notice to all members of the Management Group.
- c. The business at the Annual General Meeting shall include;
 - (i) a report from the Chairperson
 - (ii) presentation of the annual accounts.
 - (iii) election of Chairperson for the coming year.

9. Special General Meetings

The Management Group shall call a special general meeting at any time if at least 3 members of the Management Group request such a meeting in writing stating the business to be considered. At least 21 days' notice must be given. This notice must state the full nature of the business to be discussed.

10. Dissolution

- a. The Association may be wound up by a resolution passed at a general meeting by a majority of not less than two thirds of those present and voting.
- b. Any assets remaining after the satisfaction of any proper debts or liabilities shall be given or transferred to such other institution or institutions with objects similar to the objects of the Association, as the Management Group may determine.

11. Alterations to the Constitution

This constitution may be changed by a resolution passed at a general meeting by a majority of not less than two thirds of those present and voting.

As adopted by the Management Group of the Pilgrim Fathers UK Origins Association on 13th April 2006